**DBS eligibility table**

**GLOSSARY OF CHURCH IN WALES VOLUNTEER AND EMPLOYEE ROLES**

A glossary of roles of volunteer and employee roles in the Church in Wales has been compiled. You can check this to see the types of checks normally associated with these roles. However, titles don’t always indicate the activities carried out, so you can only treat this guidance as indicative. Anyone requesting a DBS is required to complete a declaration form to show the justification for requesting the check against the activities to be undertaken by the role holder.

All Clergy are subject to an Enhanced check with child and adult barring. This includes; Bishops, Archdeacons, Deans, stipendiary parish Clergy, self-supporting or non-stipendiary Ministers, Chaplains, locally ordained Clergy, Clergy with ‘Permission To Officiate’ and those training for ordination

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| **Role** | **Eligibility** | **Level and type of DBS check** |
| After school club volunteer | Eligible | Enhanced check |
| Bell captain | Eligible | Enhanced check |
| Bell ringer | Not eligible |  |
| Children’s worker | Eligible | Enhanced check. But if role involves taking children to the toilet then Enhanced check with child barring list |
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| Choir leader | Eligible | Enhanced check if teaching children. Otherwise not eligible |
| Choir member | Not eligible | Unless they act as chaperone |
| Church warden | Eligible | Enhanced check (if they act as a Trustee, otherwise not eligible) |
| Director of Education | Eligible | Enhanced check with child barring list |
| Director of Music | Eligible | Enhanced check with child barring list only if supervising and teaching children |
| Driver of adults | Eligible | Enhanced check with adult barring list if driving adults to a place where they receive health care – hospital, GP etc |
| Driver of children | Eligible | Enhanced check with child barring list if driving children frequently or intensively |
| Flower arranger | Not eligible |  |
| Foodbank worker | Not eligible |  |
| Home Eucharistic visitor | Eligible | Enhanced check if frequently or intensively visiting |
| Home visitor | Eligible | Enhanced check if frequently or intensively visiting |
| Lay Eucharistic assistant | Not eligible |  |
| **Licensed ministries**  (including Readers) | Eligible | Enhanced DBS check for both child and adult workforce. A child workforce barred list check may also be required dependant on activity carried out. |
| Messy church leader | Eligible | Enhanced check |
| Messy church volunteer | Not eligible |  |
| Mission Area Safeguarding Co-ordinator | Eligible | Enhanced check |
| Open the book volunteer | Eligible | Enhanced check |
| Ordinand in training | Eligible | Enhanced check with child and adult barring list |
| Organist | Not eligible |  |
| Parent and toddler group leader | Eligible | Enhanced check. If the role involves caring/toileting children away from parent then enhanced check with child barring list |
| Parent and toddler group helper | Not eligible | Unless they supervise activities with children then it would be an enhanced check |
| Pastoral visitor | Eligible | Enhanced if carried out frequently or intensively. However, if shopping and therefore taking money eligible for enhanced check with adult barring list |
| PCC member (or MAC member) | Eligible | 3 members per PCC to have Enhanced DBS check (without barred lists) for the appropriate workforce, if churches within the parish/ministry area/mission area organise activities with children or adults at risk |
| Prayer team member | Not eligible |  |
| Reader | Eligible | Enhanced check but can be enhanced check with child barring list dependant on role within Diocese. |
| Safeguarding Officer | Eligible | Enhanced check |
| Safeguarding Support Officer | Eligible | Enhanced check |
| Section 50 Inspector | Eligible | Enhanced check with child barring list |
| Street pastor | Eligible | Enhanced check |
| Sunday school helper | Eligible | Enhanced check if on a rota. However, enhanced check with child barring list if they work frequently or intensively unsupervised or take children to the toilet |
| Sunday school teacher/leader | Eligible | Enhanced check if on a rota. However, enhanced check with child barring list if they work frequently or intensively unsupervised or take children to the toilet |
| Treasurer | Not eligible | Unless they are a trustee then enhanced check as charity trustee |
| Youth group volunteer | Eligible | Enhanced check |
| Youth camp worker | Eligible | Enhanced check with child barring list |
| Youth worker | Eligible | Enhanced check if on a rota but if working frequently or intensively then enhanced check with barring list |