

Expenses Request Form for Vale of Neath Parish

Name.....

Address.....

.....

Reason for expenses.....

.....

How much is being claimed?

Is receipt attached? Yes

No? (why not).....

Who should cheque be made payable to?.....

Budget group (e.g. youth, worship, visiting).....

Is the amount to come from Glynneath/ Blaengwrach

Resolven

60% /40% each

Please send this form to a Treasurer

NOTE THAT MILEAGE RATE IS 45p per mile

For Treasurer's use only

Amount repaid

Date Issued

Cheque number

Date cleared

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